

## **11/22/11 LEC Meeting Minutes**

11am, South Conference Room

Chair: Hsiang-Ping / Recorder: Heidi Schroeder

Present: Michelle Allen, Andrea Kepsel, Susan Kendall, Kriss Ostrom, Hsiang-Ping Cha, Elida Marti, Heidi Schroeder

Absent: Susie Garmo, Navi Gonzales, Stephanie Perentesis, Aaron Tomak, Mike Unsworth

### **1. Spring LEC Events**

The December 2nd PR deadline for Spring 2012 events is quickly approaching. Kriss will be submitting all LEC information to Holly Flynn.

The two Spring 2012 Library Environmental Series presentations have been set. On February 14th at 12:10, Lauren Olson from the Office of Campus Sustainability will be presenting on coal. On March 20th at 12:10, Michael Mitchner from MSU Recycling/Surplus will be presenting. Both presentations will take place in the North Conference Room. Michelle will get information about the March presentation to Kriss before the PR deadline.

2012 Earth Day events have also been solidified. LEC (specifically Andrea and Aaron) will create an Earth Day exhibit that will be on display April-June. Heidi will coordinate an Earth Day/recycling game on Friday, April 20th. There will also be an Earth Week Beal tour (see below). Heidi will get Kriss Earth Day activity information before the PR deadline.

There will be two Beal Garden tours during the Spring 2012 semester: April 19th and May 17th.

### **2. Holiday Energy Safety/Savings**

The Office of Campus Sustainability sent out an informative PDF containing holiday energy/conservation tips. This month's EcoGram will summarize and attach this document.

### **3. Green Certification**

The Libraries' Green Certification is up for renewal this year. The application seems to be the same, or very similar to the 2009 application. Heidi will bring the PDF forms to our January meeting for discussion so we can get our application submitted by the March 1st deadline.

### **4. Possible New LEC Member**

Lynne Woods expressed interest in joining LEC – Kriss will invite Lynne to join.

Michelle Allen will be stepping down from LEC early in 2012 and would like to decrease her involvement in LEC activities immediately. Heidi will adjust the chair/recorder schedule.

### **5. Appliances in Staff Lounge**

We did a bit of research and determined that there probably aren't many appliances in the staff lounge that use standby/vampire power. Therefore, we probably don't need to focus on making sure these remain unplugged when not in use.

#### 6. Exhibit Class for LEC

Kriss talked with Anita about providing LEC members with information on exhibits (similar to the session she provided for Library staff). Anita is creating a LibGuide but also offered to hold a mini-exhibit class for interested LEC members. Kriss will send a doodle poll to Anita and LEC to try to set up a date in January.

#### 7. Historical Archive of Libraries' Website Features

Mike brought the lack of an archive to the committee's attention when he was drafting the book chapter about LEC. Kriss talked to Kelly about an archive of library featured events. Kelly talked to the Web Services team and Arlene and it appears there is little interest at this time in archiving events library-wide. LEC, however, could take screenshots of our event features to place on the LEC wiki – we could display in an "Events" tab. Kriss will talk to Mike about archiving LEC featured events and creating a retrospective list for the wiki.

#### 8. Environmental Orientation for New Employee

Susan Graff contacted Kriss about providing a new employee in ILL (Mat Schueller) with environmental training from a LEC member. Kriss will contact Susan Graff to let her know Hsiang-Ping will be providing Mat's orientation. Hsiang-Ping will also create a checklist for other LEC members to use when providing new employees with environmental orientations. She will bring this checklist to our January meeting.

#### 9. Fracking

LEC members were encouraged to keep their ears and eyes open for potential speakers for a possible Fall 2012 Library Environmental Series presentation on fracking. Since this is a controversial topic, a panel discussion featuring multiple people would be ideal. We will continue to talk about a fracking presentation at future meetings.

#### 10. EcoGram

Heidi sent out a holiday EcoGram on holiday energy savings (including the PDF attachment from the Office of Campus Sustainability) to Library Staff on 11/22/11.

#### 11. Next meeting

The next LEC meeting will be Tuesday, January 24th at 11. Heidi Schroeder will chair, Susie Garmo will take minutes.